

# Places crib sheet

## Structure

A single row of data with comma separated elements with no post/zip code

e.g. 111 High Street, Anytown, Berkshire, England

## Rules

- Additional elements for house names (in quotes) and districts etc may be included.
- Always include the country - using UK nation state names, NOT UK, for UK addresses
- No abbreviations - give the full name of every element be it street type, county, state, country
  - St may be used for Saint but not for Street
  - Ss may be used For Sants
  - USA (not US) may be used for United States of America
- Record British counties using the one in the historical record e.g. Abingdon was in Berkshire pre 1974 and Oxfordshire post 1974
- You may omit elements, starting from the left but never the right

Valid place	Invalid place
High Street, Anytown, Berkshire, England	111 High Street, Anytown, Berkshire
Anytown, Berkshire, England	111 High Street, Anytown
Berkshire, England	111 High Street
England	111 High St

## Suggestions

- If you want to record the modern equivalent as well as an historical place name, use a Note for the modern one
- If your family tree program allows you to assign a GPS map reference to a place, it's a good idea to do so, because YourTrees will then show related events (facts) on a zoomable map in the person's record. However, don't let the app force you to use the modern place name at the expense of historical accuracy.

# Places crib sheet

## Quick Tips

Those were the rules. Each family tree program has its own spin on how to handle place entry to help the user. Some are more helpful than others. Here are some quick tips that we have identified

## Family Historian (FH)

FH allows you to enter a place as a comma separated row, as we described over the page. But then it separates the elements into Parts 1, 2 and 3. The first element goes in Part 1, the second element in Part 2 and everything else in Part 3, But this is regardless of the nature of the elements, so there is no equivalence between place records - some may start with a street, others with a town or county

Part 1	Part 2	Part 3
<input checked="" type="checkbox"/> Iver	Buckinghamshire	England
<input checked="" type="checkbox"/> St John the Baptist	Royal Lane	Hillingdon, Middlesex, England

## Family Tree Maker (FTM)

Family Tree Maker has a habit of enforcing the modern place name when you geocode a place NAME. But once the GPS has been added you can usually edit the name back to what you want.

